



TRWC Steering Committee Meeting
March 16, 2016; 4-6 pm
New Location: Steelhead Room
Clean Water Services
 2550 SW Hillsboro Hwy, Hillsboro, OR
 Cell phone: 503-830-9852 (April)

Minutes

X	Rich VanBuskirk, TRWC Chair	X	Roving Member: Tom Nygren
	Kristel Fesler, TRWC Vice Chair		TRWC Members
X	Jan Miller, TRWC Treasurer	X	Jon Pampush
X	Bob Baumgartner, TRWC Co-Secretary	X	Erin Poor
	Jennifer Nelson Sneed, TRWC Co-Secretary	X	Ross Van Loo
X	TRWC Coordinator, April Olbrich		

1. Discuss April 6 meeting
 - a) Ice breaker: April fools prank
 - b) Cole Kepplinger presentation re: Dairy McKay culvert mapping;
 - c) John MacDonald/Tualatin SWCD presentation (&/or listening session).
2. John’s presentation will serve as our listening session with the Tualatin SWCD. John will be updating us about their proposed tax base initiative.

The following questions can be used to facilitate a dialog after his presentation:

- Are there ways we could work together now that we are not.
 - If ballot measure passes will there be any changes to our relationship with the Tualatin SWCD.
 - Would it be beneficial for the Council to act as a forum for discussion of topics of interest to the Tualatin SWCD, education in the basin, and/or research?
 - Do you see actions that need or could be done in the basin that are not being addressed that the watershed council could address.
3. The Council will report to the Clackamas SWCD that it saved \$3,500 of the 2015 grant for use in 2016 due to the complications of starting the capacity building program. It will apply for a similar size 2016 grant to be combined with the 2015 grant for capacity building.
 4. Discussion on request of TRWC to be Fiscal Agent for Green Teams and Team Up programs that SOLVE is spinning off soon. It would be for existing contracts in Washington County.

SOLVE Green Team and Team Up programs are transitioning to a new entity Dig In and will need a fiscal agent for its Washington County contracts. Dig In is exploring what type of legal entity it will become and needs a fiscal agent until it completes its process. It isn’t known how long they will need a fiscal agent. This will work for the Council so long as we legally protect ourselves and we do not inadvertently increase workload. April was directed to continue working with SOLVE on this.

5. TRWC officers and staff presentation need to make a presentation to Washington Co Commissioners prior to June 30; April will solicit TRWC officer availability –for May or June. It takes about 6 weeks to get on the Commissioner’s agenda. We need the annual report done, before the meeting, to present to them.
6. 2014-15 TRWC annual report format discussions resulted in the following recommendations
 - Add discussion and picture to describe our capacity building, Jon volunteered to write up some text for the report.
 - Add a pie chart describing our distribution of funding, perhaps also by agency that support the watershed council. The desire is to highlight and make more transparent who is supporting us and what is getting done.
 - The desire is to convey the message about who we are working with and what we are doing with those funds to support our capacity building.
 - Add map with current projects highlighted but that also shows the distribution of historical projects.

We may also want to do a one-page flier that can be added to the annual report with current and future projects to encourage more people to get involved.

Jan volunteered to put a new page on the website, that can feature ongoing projects.

7. TRWC March 2016 meeting minutes

Jan suggested adding comment that the results of the listening sessions and self evaluation will be turned it over to the Capacity Building Committee to provide a recommendation relative to the next steps in the capacity building efforts.

The Voting Summary will be added to the web site with the other information from the meeting.

8. Status of place-based planning – OWRD grant application; other funding opportunities – smaller grant to assist with Planning Step 1

The group discussed the response from the WRD decision on funding. The Council proposal did not get funded. The response was positive and the council may be competitive in the future. We really need to address three (3) aspects

- What outcome we anticipate & the urgency for why funding is needed.
- Capacity, our ability to pull off a project effectively
- Our ability to keep people involved

9. Capacity Committee update.

The poll tally shown at the meeting may not have been correct but Rich has the correct information and can share it with the capacity committee and Jan will post it the web with the meeting information. Following the poll there was a good conversation of where we stand

and desire to grow and develop capacity. The Capacity Building Committee will develop proposals for the steering committee to review. Specific proposals will be voted on by the Council.

It was suggested that the following be included in our plans

- A 5- year vision
- Weigh the impact of the gamble of using reserve money for having more stability in the future
- Need to expand our description of why we want to grow, how we want to grow and what is it that we want to accomplish
- Grow is the operative word (strive to achieve stability and resiliency)
- Ability to remain relevant in the basin
- Aspire to effective outcomes to have impact in the basin
- What is our unique niche

10. Project Updates and Opportunities.

There is a grant opportunity relative to climate change that could focused on Urban Beavers and their impact on the changing hydrology in urban areas.

11. Other topics.

Jan said she is highlighting our partners activities by linking our web site to their web site's calendars. She still needs a couple of logos to make the web page more attractive.

Conflict of interest Forms: Officers need to sign form on a yearly basis. April passed it out to the officers that were present.

Submitted,

Bob Baumgartner
Co-Secretary