



TRWC Steering Committee Meeting
April 20, 2016; 4-6 pm
New Location: Steelhead Room
Clean Water Services
2550 SW Hillsboro Hwy, Hillsboro, OR
Cell phone: 503-830-9852 (April)

Summary

X	Rich VanBuskirk, TRWC Chair		Roving Member:
X	Kristel Fesler, TRWC Vice Chair		TRWC Members
X	Jan Miller, TRWC Treasurer		Ross VanLoo
X	Bob Baumgartner, TRWC Co-Secretary		
	Jennifer Nelson Sneed, TRWC Co-Secretary		
X	TRWC Coordinator, April Olbrich		

1. Discuss May 4 meeting

a) Icebreaker;
 Discussion:

- The icebreaker is taking a lot of time. On meeting nights that we have a busy agenda, we will skip the icebreaker. Don't want to drop it completely because it really helps the members get to know each other and encourages interactions.
- If there appears to be time the icebreaker for May will be "Your most interesting job"
- Also discussed ways of making the meetings end at an earlier time
 - Potentially dropping "Public Comment" item. It was decided that this rarely takes much time and it is important for the public to have an ability to address the Council. [See Operating Procedures Article VI, B, 3 which addresses the requirement OAR 695-040-0030]
 - Could start the meeting earlier. This was not a good option for members that need to drive a distance to the meeting after they leave work.
 - No changes will be made at this time, other than reinforcing the importance of keeping the meetings on schedule and ending at 9 P.M.

b) ODF presentation on Forest Practices riparian buffers

Discussion: April will confirm with Mike Cafferata that he is available and find out how much time he would like for his presentation.

c) Review TRWC members' roles and responsibilities (suggested from Feb 2016 TRWC meeting);

Discussion:

- Discussed how to improve the interaction between the stakeholder and their stakeholder group. Rich suggested asking Dave Waffle to

describe how he interacts with the other cities as an example. It is important to get the stakeholder groups more involved to support our capacity building goals and it is inline with the way the Council worked when it was formed.

- Discussed the interaction between Citizen-at-Large primary and alternate roles. Jan suggested that the next time we modify our Operating Procedures we should consider simply having 8 primary Citizen-at-Large positions and no alternate positions
- Jan noted that we could have up to 50 stakeholder Representatives (By-Laws). Currently we have 23 stakeholder representatives of which 4 are Citizen-at-Large positions. Going to 8 primary Citizen-at-Large positions would take us to 27 Stakeholder Representatives.
- Later in the meeting after a discussion of the new focus of many grants being “serving under represented groups”, the Council might also consider adding representation from under represented groups to our stakeholder list.
- Another suggestion was expanding the Council stakeholders to include groups that focus on human health opportunities for green in the urban environment.
- Improving the effectiveness of stakeholders will be an ongoing activity as we continue with capacity building efforts

d) Other

2. Discussion re: Tualatin SWCD listening session

Perceptions included:

- Input similar to CWS about getting a position,
- Forum for communication, addressing problems
- A place to vet projects and upcoming issues
- Advocacy for the watershed, but not politics
- Not sure they will support the Council doing restoration projects.
- They may have grants that the Council can apply for that could support our general operations.
- They are not interested in funding a position although they think the Council needs additional staff

Discussion of support for their tax base initiative on the November ballot

- We need to find out what our limits on supporting a ballot measure are relative to being a 501(c)3 organization and relative to OWEB support.
- We know we can provide a forum for them to share information to the Council once they have solidified their proposal (Educational opportunity)
- Individual stakeholder groups are free to support or not support them
- Once the Council determines what level of support they can give and the TSWCD has a more complete description of their plans the

Council can decide what formal action they can take. Any Council action has to be consensus based.

3. Discuss draft talking points for May 17 TRWC officers and staff presentation to Washington Co Commissioners. (Draft attached)

April explained that we have an OWEB responsibility to give the Board an update of our activities on an annual basis. The officers & staff go in person and give a quick over view of one part of our activities and we give them a copy of our annual report. [This addresses OAR 695-040-0140]

Bob suggested that we should have an “ask”. He suggested inviting them to take advantage of the Council as a forum for discussing and vetting public issues related to the environment that come before the Board. We should also invite them to attend a Council meeting.

4. Upcoming – to be completed by June 30 2016; yearly reporting to OWEB on 2015-2016 TRWC work plan goals and 2016 to 2017 TRWC work plan. At May TRWC committees meetings, we’ll discuss proposed activities to assemble a July 2016 through June 2017 plan.

- Jan had a list of the projects that are on the current OWEB 2015 2017 work plan that we will report on as well as the new project the have been added since the plan was submitted in 2015.
- April will confer with the committees to be sure the list reflects what they have planned for the 2016-2017 time period.
- Information needs to be ready to input by May 30th so there is time to get it to OWEB by the June 30 deadline.

5. Discuss & clarify TRWC alternate roles, i.e., citizen at large, etc. (/Feb 2016 TRWC meeting discussion)

See 1(C) above

6. TRWC liaison member for METRO Chehalem Ridge Master Planning committee – information item

Tom Nygren has been asked to represent the Council on this committee. He is considering it.

7. TRWC April 2016 meeting minutes (to be sent out later)

8. Capacity Committee update

- Committee meet on April 13, 2016 and minutes were taken. They are being circulated among the members. When finalized they will be sent to April.
- They developed a process on how to operate
 - Capacity Committee will develop recommendations
 - Recommendations will go to the Steering Committee for further refinement if necessary
 - Final recommendations will go to the Council for approval

- The first proposal that they are working on is the possibility of hiring a part-time executive director
- Next meeting will be May 11, 2016

9. Project Updates

- Turned in the OWEB Restoration grant on the Gales Creek / Clear Creek Confluence project for about 50K. We will know about funding in October. This project also includes money from BOR 50K and CWS 38K. This project may be a bit out of OWEB's comfort zone. This area was identified in the Rapid Bio Assessment studies and it was identified as a high priority in our *Gales Creek Sub-basin Restoration Action Plan*, April 2015.
- We will be completing the paperwork necessary to get the remaining funds from the 2015 to 2017 BOR funding cycle. This includes part of the BOR 50K mentioned above.
- We received JWC grant funding for 2016 for Little Beaver Creek culvert replacement. Still need to answer a few questions before grant is finalized.
- Meyer Memorial Trust may have funding available (June 6th deadline) if we want to request money to do a portion of the Place Based Integrated Water Resource Planning Grant that we did not get from OWRD. April will see if the Issues committee is interested in pursuing it.
- Bob wasn't able to get the folks together to write a Wilderness Conservation Society grant on urban beaver in the basin.

10. Other topics

None