



**TRWC Steering Committee Meeting**  
**May 18, 2016; 4-6 pm**  
New Location: Steelhead Room  
**Clean Water Services**  
 2550 SW Hillsboro Hwy, Hillsboro, OR  
 Cell phone: 503-830-9852 (April)

**Minutes**

X	Rich VanBuskirk, TRWC Chair	X	Roving Member: Erin Poor
X	Kristel Fesler, TRWC Vice Chair		TRWC Members
X	Jan Miller, TRWC Treasurer	x	Ross Van Loo
	Bob Baumgartner, TRWC Co-Secretary		
X	Jennifer Nelson Sneed, TRWC Co-Secretary		
X	TRWC Coordinator, April Olbrich		

- 1) Discuss June 1 meeting (5 minutes)
  - a) Ice breaker; Creative uses for berries.
  - b) Meeting focus: Review 2015-16 TRWC work plan accomplishments; suggestions for & adoption of 2016-17 TRWC work plan; (see below item #2)
  - c) Other.

2) Review TRWC 2015-16 work plan; discuss TRWC 2016-17 work plan; present to TRWC for discussion and adoption at June 1 TRWC meeting.

Due June 30. Can submit bulk early, then update.

Distributed OWEB grant exhibits B and C for review of guidance about potential uses of grant funds and reporting requirements.

Distributed OWEB 2015-2017 Work Plan Summary (developed for presentation to TRWC, but will not to be submitted directly to OWEB).

Will introduce Council to Exhibit B Conditions of Agreement paragraph 1:a-i purposes.

In grant report, all projects are listed in one of four categories (need one project per each): community outreach, organizational development, planning/monitoring/assessment (PMA), restoration/TA.

*Proposal for June 1 meeting:* walk Council through the work plan step by step to help educate on what Council does and solicit input; block out 30 minutes for community engagement, org development and PMA, then 30 minutes for restoration.

Thinking ahead, steering committee needs to keep in mind 2017-2019 work plan (due January-February 2017). Right now, only landowner outreach and place based planning will carry forward in PMA category; will be thin.

Note: All restoration projects will contain PMA activities, so these stay with their projects not in the PMA section. May be worth prefacing the restoration projects section with this or seeding an audience question up front about it.

Kristel will provide information for the capacity building section prior to Council meeting.

Jan to make edits to work plan summary for presentation to Council.

Useful to have a general sense of dollar values on projects to help provide context – April to summarize/overview.

### 3) Suggestions for July/August/September meetings.

July: water rights/supply (Jake, Dept. Water Resources; Kristel, JWC) or FEMA if not water rights/supply not available.

August: potluck

September: climate change – several ideas: a) speaker working for Washington County emergency management; b) changes in the FEMA floodplain maps, following recent release of the biological opinion; Amanda Purdin (?); c) recently updated FEMA floodplain maps – Rocky Brown as a contact.

### 4) TRWC May 2016 meeting minutes (to be sent out later)

5) Capacity Committee update. Jon worked out a one-pager with the 5-10 year vision, identifying part and full time staff roles. Jon is working with an outside consultant for feedback. Transitioning into long range planning. With Clackamas grant, have \$7000 for capacity building right now.

### 6) Other committee reports

#### *Issues:*

Meyer Memorial Trust (MMT) grant for place based planning – equity focus is important. Grant would still be for place based planning / strategic planning. Uncertain if ORWD will provide another grant opportunity in future; might approach ORWD to request in-kind support for the MMT grant app. Not sure how the partners and budgeting line up now either – this needs more discussion with grant officer Jill. They would like to see within these communities of color leadership development. Brian and Dave sent underserved populations and culturally specific orgs to connect with, which April sent out to the Steering Committee following the meeting.

*Discussion of increasing stakeholder groups to represent these culturally specific orgs:* Directed by steering committee, presented to full Council for change to operating procedures (3 meetings: announce, discuss, vote). It would be a consensus vote of members in good standing (active) in attendance. Steering committee discussion consensus was to proceed with careful discussion before adding additional stakeholders but also that beginning that discussion now rather than later could be good. One suggestion: think about 3 stakeholders to bring in, one focused

on diversity, others suggested by capacity committee, then explore the stakeholders interest Another suggestion was to broach discussion with Council about selecting reps from member orgs – can represent more diversity on the Council through individual reps selected.

This is probably a shared venture between capacity and issues committee. Best to approach people we know through our Council members first.

No other committee updates.

7) Project Updates.

Did not discuss

8) Other topics.

Did not discuss.