



*TRWC Steering Committee Meeting
 Sept 21, 2016; 4-6 pm
 New Location: Steelhead Room
 Clean Water Services
 2550 SW Hillsboro Hwy, Hillsboro, OR
 Cell phone: 503-830-9852 (April)*

Meeting Minutes

Attendees:

X	Rich VanBuskirk, TRWC Chair		Roving Member:
	Kristel Fesler, TRWC Vice Chair	X	TRWC Members: Ross Van Loo
	Jan Miller, TRWC Treasurer	X	Jon Pampush
X	Bob Baumgartner, TRWC Co-Secretary		
X	Stephen Cruise, TRWC Co-Secretary		
X	TRWC Coordinator, April Olbrich		

Meeting commenced at 4:25 pm.

1. October meeting agenda:

- i) ice-breaker – **What is your favorite fall shrub?;**
- ii) TRWC officer nominations – **We are looking for new interest, any members who have shown interest in becoming more involved? Still interested in finding a treasury position backup to support Jan Miller and build redundancy if Jan ever decides to leave;**
- iii) program/presentation – a) Fernhill Wetlands tour – probably past this window --dusk too soon; b) steps on FEMA rules --- timeline; current steps, etc.; c) CWS topics --- Fanno Creek basin work, i.e., DEQ Revolving Loan Funds – possible opportunities for TRWC? d) **Presentation by Contech (produces bridges & culverts for road crossings & other work) – produces fish passage structures?** e) info from October 3 Intertwine Alliance meeting on **Investing in Nature for Healthier Communities**

2. Potential November/December meeting presentations/topics – suggestions.

Steering committee discussed what the purpose of presentations is – is it to give interesting presentations that might interest some people, or to further the identified cause of the Watershed Council? Future presentation ideas include:

- 1. Fallout of November elections**
- 2. State Revolving Fund – is this a funding opportunity?**
- 3. Shawn Morford/US Fish and Wildlife**
- 4. FEMA and new floodplain rules**
- 5. Intertwine Alliance – the thought was to bring this in front of a committee instead of bringing it to a council-wide meeting**

3. Other committee reports – Capacity committee – Jon Pampush shared the prepared scope of work for the building capacity. The Steering Committee weighed in on the scope of work and identified some missing components that need to be

added. The steering committee gave the Capacity Committee approval to move forward with the scope of work as long as it included the changes discussed.

4. Informational: i) Update on Gales Creek/Clear Creek confluence project – OWEB evaluation. **April shared the OWEB evaluation for the Gales Creek/Clear Creek confluence project. The review team gave the project a priority of 5 out of 9, with a recommendation to award TRWC \$49,336.00 for the project. Other partners include Clean Water Services (\$30,000), ODOT (\$8000 for trees), and Bureau of Reclamation (~\$58,000).**
 ii) Update on Upper McKay Watershed forest restoration – RAC meeting on 10/14. **TRWC is partnering with West Multnomah Soil and Water Conservation District to work on forest restoration in the Upper McKay Watershed. They will find out on 10/14 if we receive the proposed funding from the BLM RAC.**
 iii) Partnering with Tualatin SWCD for October 22 Gales Creek half day session – update on 10 years of GC weed treatment, GC restoration action plan & RW tour;
 iv) NOWC networking event, 10/19-20; any TRWC officers interested in participating? **Registration for the NOWC event is due by September 26.**

5. October SC meeting – new date: October 12: meeting will review of 2015-16 IRS 990 filing;

6. Nov SC meeting – OWEB watershed council self evaluation to be completed by TRWC officers & discussed at the November SC meeting.

7. Informational: a) OWEB beginning in the next grant cycle will require insurance for the following: (Note: TRWC has coverage for general liability that is \$1 million per occurrence & \$3 million aggregate; auto liability, \$1 million). Our professional services agreements require this amount for our contractors. Starting at the next grant cycle, we will require our contractors to carry what is required below based on the activity. The tables below show the types of insurance required for which activities conducted by staff and volunteers.

Table 1. Insurance Types and Coverage Amounts required for all grantees regardless of the project type

Insurance Type	Minimum Amount	When Required
General liability	\$1,000,000 per occurrence, \$2,000,000 aggregate	All grantees receiving project funds from OWEB regardless of project type or complexity.
Auto liability	\$1,000,000 combined single limit	All grantees receiving project funds from OWEB regardless of project type or complexity.

Table 2. Insurance Types and Coverage Amounts required depending on the project type

Insurance Type	Minimum Amount	When Required
Pesticide and herbicide applicator limited pollution	\$500,000 per occurrence, \$1,000,000 aggregate	All projects when grantee employees are applying

coverage		pesticide and herbicides near wetlands, water, or ESA species.
Pollution liability	\$500,000 per occurrence, \$1,000,000 aggregate	All projects when grantee employees are performing earthmoving work near wetlands, water, or ESA species.
Professional liability	\$500,000 per occurrence with \$1,000,000 aggregate	All projects when grantee employees have a professional license and are doing work that falls under that license.
Abuse or Molestation Coverage	\$100,000 per occurrence and \$300,000 aggregate	All projects when grantee employees or volunteers for the grantee are working with children

8. Coordinator will be scheduling additional TRWC listening sessions over the next several weeks.

9. Project Updates.

10. Sept 7 2016 TRWC meeting minutes to be sent out later.

11. Other items. – **The Fernhill Wetland Birds and Brew will be Saturday, Oct 1. There may be an opportunity to improve the environmental component of the Tualatin Valley Visitors Guide.**

The meeting concluded at 6:00 pm.