



**TRWC Steering Committee Meeting**  
**August 17, 2016; 4-6 pm**  
**New Location: Steelhead Room**  
**Clean Water Services**  
 2550 SW Hillsboro Hwy, Hillsboro, OR  
 Cell phone: 503-830-9852 (April)

**Minutes**

x	Rich VanBuskirk, TRWC Chair		Roving Member: None
	Kristel Fesler, TRWC Vice Chair		TRWC Members:
x	Jan Miller, TRWC Treasurer	x	Ross van Loo
	Bob Baumgartner, TRWC Co-Secretary	x	Jon Pampush
	Jennifer Nelson Sneed, TRWC Co-Secretary		
x	TRWC Coordinator, April Olbrich		

1) September meeting agenda

a) Tour of Fernhill Wetlands;

Good idea, wait until after we talk to Bob B. Maybe schedule it for October, if the weather is good.

b) Discussion/Vote on whether the TRWC wants to increase capacity/grow by adding paid staff? Do we need an outside facilitator or should the chair handle it?

This will be the primary focus of the meeting.

We don't need an outside facilitator for this discussion

Rich Van Buskirk will lead the discussion with a recap of several listening sessions. He will explain that if we vote in favor of expanding staff, that the Capacity Committee will put together a plan as to the type of staff needed and the source of funding. The Capacity Committee may request that TRWC hire consultants to help with this process. If consultants are hired, they will use the information from the listing sessions to inform their recommendations rather than re-interviewing TRWC stakeholders. Following review and input from the Steering Committee, the plan will come back to the Council for approval.

After the discussion we will call for a vote of the Council on whether to increase capacity by hiring additional staff.

c) Discuss the policy on how to address request for letters of support. Our current "Support & Participation Guidance July 2013 is on the website at

<http://trwc.org/wp-content/uploads/2013/07/Council-Support-Participation-Guidance.pdf>.

Decided that this would be a good time to review it with the TRWC and see if there are any changes that should be made. This will be added to the September Agenda

2) Capacity Committee Update: See September Agenda b) above.

3) Discussion of the policy on how to address requests for TRWC support: See September Agenda c) above.

4) Listening Sessions:

TRWC officers and staff will continue listening sessions with TRWC stakeholders over the next 60 days which will help inform TRWC's "niche." The information from these sessions will be shared with the Capacity Committee and the Council.

5) Suggestion from TRWC member that we respond to CWS listening session with a TRWC proposal. (See attached)

Ideas suggested:

- i) Provide a Forum at TRWC meetings for possible topics: Stormwater planning and management; "CWS Design and Construction Standards/amendments"; and the Balm Grove dam;
- ii) Community Forum on issues of interest/concern in which several TRWC members or partners including CWS could provide their view and have discussion;
- iii) Investigate several tour ideas – "Beaver and their benefits" - a topic with lots of interest.

April and Rich VB will work on a draft proposal (with input from Jon and Kristel) and then circulate to the Steering Committee. Intent will be to get to CWS before the next Steering Committee.

6) Informational: Stephen Cruise has agreed to become TRWC co-secretary for the remainder of the 2016.

7) Other items.

Potential future TRWC meeting: Invite CWS to talk about its variety of projects in Fanno Creek (from DEQ revolving loan funds) and if there is a role for TRWC.

8) Project Updates. a) August 28: half day work party lead by Neighbors for Smart Growth on Catlin Gabel property with West Tualatin View School with support from John Gaddis and April Olbrich.

b) Week of August 29 – culvert replacement project; may be opportunities for PU restoration class students to participate in fish salvage performed by ODFW.

c) Gales Creek/Clear Creek confluence project – OWEB grant ranking/funding – should learn within the next several weeks.

Respectfully submitted,

April Olbrich  
TRWC coordinator