



TRWC Steering Committee Meeting
November 16, 2016; 4-6 pm
New Location: Steelhead Room
Clean Water Services
2550 SW Hillsboro Hwy, Hillsboro, OR
Cell phone: 503-830-9852 (April)

Steering Committee Meeting Minutes

X	Rich VanBuskirk, TRWC Chair	X	Roving Member: Aaron Shaw
X	Kristel Fesler, TRWC Vice Chair		TRWC Members: Ross Van Loo
X	Jan Miller, TRWC Treasurer		
	Bob Baumgartner, TRWC Co-Secretary		
X	Stephen Cruise, TRWC Co-Secretary		
X	TRWC Coordinator, April Olbrich		

The meeting commenced at 4:15 PM.

1. December meeting agenda:

A) ice-breaker: What is your favorite ice cream experience?

B) Suggested discussion by SC members: results from November 9 conservation measures – what passed and ramifications? How could this effect conservation in our watershed? SC members discussed focusing the discussion on local ballots and stakeholder thoughts. What are the Tualatin SWCD’s thoughts now that their initiative has passed?

Action item: Rich will put together a list of ballot measures.

C) Other presentations? Five minute sharing by TRWC members about their current projects? One thought was to have Jared Kinnear with CWS discuss the mycoremediation.

2. Potential future presentations/topics:

- a) Steps on FEMA rules, timeline, etc.;
- b) Pilot project on Summer Creek, sedimentation capture – Matt Brennan, CWS --- would be available for future meetings;
- c) Tigard storm water update process (plan hasn’t been updated for 30 yrs) – Lori Faha –could present in January (would be good to get on her calendar soon)
- d) Other future presentations that would need some additional lead time could include i) update on Fernhill Wetlands; ii) mycoremediation pilot project; iii) update from the three cities who gave presentations about how they were addressing natural resources issues in the annexation of rural properties to their cities; iv) Fanno Creek projects using DEQ revolving fund projects & possible roles for TRWC; v) presentation from USGS regarding report on pesticides in adjacent Clackamas River watershed and results.
- f) Your ideas? Suggestion made at last SC meeting that our meeting topics be focused on what topics can show TRWC to be a convener and/or submit grant applications;

current focus includes education on various topics and what is occurring in the Tualatin Basin presentations.

3. Update on response to CWS following listening session (Dave Waffle's proposal)

- No progress has been made on this topic.

4. Informational/Discussion: i) TRWC will continue its \$100 sponsorship (two \$50 awards) of the spring 2017 Intel NWSE for high school and middle school environmental science categories; ii) Request by retired teacher for funding (\$299) for Go-Pro camera @ St Mary's Home restoration/monitoring project. – The Council believes there are other avenues for St Mary's Home to pursue funding for a Go-Pro and isn't interested in funding a Go-Pro.

5. Sharing individual responses from OWEB watershed council self-evaluation form; following discussion, selection of four areas to be a TRWC focus over next two years.

- The Steering Committee shared their individual scores on the Self-Assessment. The four highest priority items included: Funding Models, Board Involvement and Participation in Fundraising, Performance Measurement/Evaluation, and Executive Director Financial Judgement. The Steering Committee had a discussion on the Strategic Plan. Does it have goals and benchmarks in moving towards our desired outcomes, or is it vaguer?
- April asked about the rating of the Executive Director Financial Judgement. The thought was that we can be more strategic in project choice to choose those projects that are more profitable. There is a desire to push membership to identify projects that open up doors to other projects or more visible projects. Currently our projects are opportunity driven.

6. Capacity Committee update.

- We have been approved to hire a small contract for capacity building. There was an insurance issue, and April worked with the insurance provider on how to work around the issue. The contract is signed and the consultant has interviewed Kristel, Rich, Jan, and Stephen already. The project should be completed by mid-December. The consultant is looking at staffing and focus options for the councils. Additional interviews are to be completed by the end of next week.
- There was a discussion on how the Steering Committee can be more effective. One idea was to lay out a longer term agenda to address cyclical issues such as grants and financials.

7. Project Updates.

- April is looking for smaller funding grants. The Clackamas SWCD grant is due November 30. This grant is for about \$3500. April will report on the use of the 14/15 money for the capacity building project. West Multnomah SWCD may

have a Council Capacity grant available for \$4,000. We need to apply for additional funds to replace the CWS money that has been transferred to capacity building.

- There is Lake Oswego project money available for Carter Creek. They have money available for public property projects. Tryon Creek and Lake Oswego have received about \$20,000 in funds. There is a December deadline for this funding.
- Dig In! is having an outreach and stewardship opportunity with Center for Civic Engagement. They are tying cleaning of school yards with restoration and enhancement sites, and salmon lifecycles.
- The OWRD Feasibility study grant application is due April 5, 2017.
- The Joint Water Commission will have another grant opportunity in January.

8. Other items.

9. Informational – November 7 TRWC meeting minutes to be sent out later

The meeting ended at 6:00 PM.

Respectfully Submitted,

Stephen Cruise
Co-Secretary