



**Tualatin River Watershed Council  
Steering Committee Meeting Minutes  
February 20, 2019**

**Committee Members Present**

Bob Baumgartner	TRWC Chair
Erin Poor	TRWC Vice Chair
Rich Van Buskirk	TRWC Treasurer
Lacey Townsend	TRWC Secretary
Ross Van Loo	Roving Member
Jon Pampush	Roving Member

**Staff Present**

Scott McEwen	TRWC Executive Director
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**Presentation from Jitasa**

Steve Doud, VP of Sales for Jitasa, gave an overview of the company. Jitasa is a company that provides accounting services for nonprofits. They are based in Boise and have three other offices globally to support Boise staff. Steve went through how TRWC would work with Jitasa if TRWC were to contract with Jitasa to complete accounting tasks. The Steering Committee asked questions.

Following the presentation, the Steering Committee discussed this option for contracting accounting services. There was general agreement that a local option would be better. Scott will get recommendations from Kelly Dawes (Director of Finance at TSWCD).

**OWEB Self-Assessment**

Each Steering Committee member filled out the OWEB Self-Assessment. Scott went through each item and the group agreed with a rating. Five items were identified as a level 1 (lowest rating level). These are items that the Council can work on in the near future.

**Permitting for East Fork Dairy Creek**

Scott has been working with Aaron Shaw (TSWCD) on permitting for the East Fork Dairy Creek project. It was decided that the Council will contract with David Evans and Associates to finish permits for this project, which involves instream work.

### **Future TRWC meetings**

Rich mentioned that Peter Hayes (forest landowner and steward in Washington County) wants to attend a Council meeting to discuss how he protects water quality on his property with forestry practices. Putting together a panel discussion on forestry practices was discussed. This item might fit best on the June meeting agenda.

Bob mentioned that Anne MacDonald and Damon Reishce want some time at a Council meeting to discuss the retrofit plan that's part of Clean Water Services' Design and Construction Standards.

The meeting adjourned at 6:00 pm.

Respectfully submitted,

Lacey Townsend  
Secretary