

Tualatin River Watershed Council

Executive Director Report to Council Members - Project and Activity Update: October 2019

BUILDING ORGANIZATIONAL CAPACITY

Strategic Plan - Goals 4 & 5

1. Project Manager position
 - a. Three applicants were interviewed on October 29th. Kristel Griffith, Stephen Cruise, and Scott McEwen part of interview team
 - b. A preferred candidate has emerged.
 - c. Scott checking references of preferred candidate.
 - d. Intend to fill by end of year.
2. Board fundraising training at October.
3. Completed draft Partnership plan.

PARTNER MEETINGS

Strategic Plan - Goal 1

1. Workshop: Hosted by CWS and Vision Action Network on a changing Washington County (10/04/2019)
2. Meeting: CWS and TSWCD – Reviewed interview transcripts for East Fork Dairy Creek video (10/05/2019)
3. Workshop on Forest Conservation hosted by TSWCD n (10/15/2019)
4. Meeting: Kellyn Baez, CWS. Program coordination (10/21/21019)
5. Meeting facilitation: CWS and Wash. Co. Cedar Mill North Johnson Creek. Program coordination (10/01/2019)
6. Presentation: Daughter of the American Revolution (10/22/2019)
7. Workshop: Metro – Regional Wildlife Habitat Corridors (10/24/2019)
8. Interview: Assist Tuality Middle School Student with Research project (10/28/2019)
9. Meeting: Lake Oswego Watershed Council (10/28/2019)
10. Meeting: CWS – Dairy McKay monitoring and research coordination (10/30/2019)
11. Meeting: Jonathon Plowman, Wash. Co. – Cedar Mill coordination (11/1/2019)

ADMINISTRATION AND GOVERNANCE

Strategic Plan - Goals 4 & 5

1. Meeting with consultant Sheepscoot Inc. to discuss website and branding.
2. Steering Committee meeting (10/16/2019)
3. Meeting: Jan Miller – Finances (10/24/2019)
4. Lake Oswego Carter Creek project administration
5. Invoice payments
6. Banks deposits and expenses
7. Preparation of November Council meeting packet